

CHARTER OF THE  
OPEN PLATFORM FOR NFV END-USER ADVISORY GROUP

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Open Platform for NFV Project (OPNFV) is a carrier-grade, integrated, open source platform to accelerate the introduction of new NFV products and services. As an open source project, OPNFV is uniquely positioned to bring together the work of standards bodies, open source communities and commercial suppliers to deliver a de facto standard open source NFV platform for the industry. Feedback and input from the ecosystem using or exploring the use of OPNFV is crucial to the project's long-term success.

1. **Mission.** The Board of Directors (the “BoD”) of OPNFV has established the End-User Advisory Group to assist and support NFV communities in its objectives by providing technical and strategic guidance based on challenges of running a real-world network. The role of the End-User Advisory Group shall be purely advisory in nature, and shall not in any way bind OPNFV, the BoD, any committee of OPNFV, or any member of any of OPNFV (each a “Member”). Likewise, the End-User Advisory Group members (each an “Advisor”) shall not be bound to any obligations to OPNFV other than abiding by the policies of OPNFV.
2. **Responsibilities.** The primary responsibilities of the Advisors may include:
  - a. Provide advice, feedback and guidance as requested regarding:
    - i. Strategic priority planning for identifying gaps in NFV implementations in open source communities;
    - ii. Creating appropriate coalitions to contribute towards above gaps.
    - iii. High-level messages for market and open source communities;
    - iv. How above messages should be communicated at events.
  - b. Provide a discussion forum for end users of open source software, relevant to NFV, to share perspectives on progress and priorities including but not limited to architectures, technical requirements and challenges, common strategy in certain areas to influence relevant open source communities and other forums
  - c. Represent the non-confidential views of the Advisor and the broader user community;
  - d. Represent the Advisor's region and business industry; and
  - e. Assist in the recruitment of new Advisors, supporters and other OPNFV participants.
3. **Eligibility.** The End-User Advisory Group is to be made of individuals at end-user organizations, and an end-user organization is any organization that is eligible for Strategic End-User membership in OPNFV. The End-User Advisory Group may decide to expand the membership to other organizations. Any individual shall be eligible to serve on the Advisory Group if their current role or experience involves:
  - a. Manager of a production deployed network;
  - b. Architect of a production deployed network; or
  - c. Decision maker regarding network software or hardware (e.g. Director/VP Infrastructure in an IT department).
4. **Composition, tenure, and other aspects of membership** in the End-User Advisory Group will be determined by the End-User Advisory Group members.

5. Meetings of the Advisory Group.
  - a. Regular and Special Meetings. The Advisory Group will ordinarily hold 12 telephonic meetings per year, each when and as called by the Chair. In addition, there may be face-to-face meetings co-located with industry events of interest.
  - b. Notice of Meetings. Notice of the time and location (or access number, as appropriate) of all meetings shall be given to each Advisor at least (7) days prior to such meeting.
  - c. Leadership and Participation at Meetings. The Chair or an individual delegated by the Chair shall preside at each meeting of the Advisory Group. In the absence of a Chair or delegate the OPNFV Director shall preside.
  - d. Agenda. The agenda for all meetings of the Advisory Group shall be as determined by the Chair, however, the agenda for each meeting shall provide time for any Advisor to raise any topic or matter of concern within the mission and responsibilities of the Advisory Group.
  - e. Minutes. The Advisory Group shall cause minutes to be kept at all meetings of the Advisory Group, which minutes will be posted publically within a reasonable time after each such meeting.
  - f. Attendance. Notwithstanding anything to the contrary in this Charter, the Chair or OPNFV Director shall have the right to automatically eliminate and remove an Advisor from the Advisory Group if he or she fails to attend two (2) out of any three (3) consecutive in person and/or telephonic meetings of the Advisory Group.
  - g. Closed meetings. All meetings shall be closed to the public. However, minutes shall be published on the OPNFV Wiki or another public venue.
6. Limits on Advisor Authority. The BoD may amend or modify this Charter or the mission or responsibilities of the Advisors at any time upon notice to the Advisors. This Charter delegates certain responsibilities to the Advisory Group, but does not convey any rights of any nature to the Advisors except as explicitly provided in this Charter. Advisors may speak publicly about their participation, but are under no obligation to do so.
7. Applicability of OPNFV Policies. In carrying out their responsibilities under this Charter, all Advisors shall abide by this Charter and adhere to the policies of the OPNFV, as the same may be adopted and modified from time to time, including, without limitation, OPNFV's Intellectual Property Policy.